


Dancers Only

***2020-2021
Student
Handbook***

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www.Dancers-Only.net

Welcome to Dancers Only!

Our goal is to see your child succeed and in order to ensure that success the following rules, regulations, and procedures must be followed!



STANDARD DANCE STUDIO RULES

- Proper dance attire is to be worn at all times. See **Dress Code** Section. You will not be allowed in class and will lose your eligibility for Perfect Attendance if you do not come dressed properly. **No Exceptions!**
- No Food, Drink or Gum is allowed in the dance studios at any time.
- All dance bags, street clothes, street shoes, etc. are to remain in the proper storage area at all times. Only proper dance shoes allowed on the studio floor.
- Parents, please make sure your child uses the bathroom prior to or after class, not during.

DISCIPLINE

- All students and parents are expected to follow all studio rules and be courteous and respectful to all members of the faculty & staff as well as each other at all times.
- Continual disobedience from any student will result in a warning, followed by a parent/teacher conference. Should this procedure not correct the problem, the student will be dismissed from the school. *The same rules pertain to parents who do not conduct themselves in a civil manner.*
- Positive reinforcement is important to our studio philosophy; therefore, students who express positive behavior on a weekly basis will be rewarded at teacher's discretion. (e.g. lollipops, stickers, etc)
- Dancers Only, LLC is a privately owned dance studio & reserves the right to refuse admittance to anyone.

ATTENDANCE/TARDINESS

- Attendance is essential in order for your child to progress at the same level as their class. No refunds will be given for missed classes.
- Excessive Tardiness will not be tolerated! It is disruptive to the class and is unfair to your child. Part of a good dance education is learning to be prompt. **NOTE: Perfect Attendance will be lost if you are tardy more than 3 times in a dance season regardless if you attended every class.**
- **If a student misses 4 or more consecutive classes, a reinstatement fee of \$15 will be applied.**
- Please contact the studio if you know your child will be absent. We also ask that you contact the studio immediately if your child contracts a contagious ailment such as chickenpox, measles, lice, etc. We need to inform other parents of the possibility of contact as soon as possible.

STUDIO PROCEDURES

- Instructors determine class placement based on experience, age and ability. Subject to change anytime during 1st month of classes if instructor feels a child has been placed incorrectly. Proper notification and discussion with parents will take place before any changes are made.
- **It is essential that you stay informed as an active member of our Dance Studio.** Our studio prides itself on providing our parents and students several forms of communication well in advance of events throughout the year. It is up to you to be proactive and **read all Texts / Emails/ Newsletters or paper documents sent home.** ***When in doubt, reference our website and you should find the answers!***
- **"Watch Week"** will take place the last week of each month through February! We close the window the rest of the month to ensure the student's undivided attention during class. Although exciting for parents, the observation windows are a distraction for the children. No parents will be allowed in the studio during classes. Please escort your children to the studio door and allow the teachers and assistants to guide them into class. Strictly Enforced!
- **Illness or Injury:** If a student complains of being ill or sustains an injury during class and cannot participate, the instructor will send them to the office and the parents will be contacted immediately.
- Only students with a doctor's note regarding a (non-catagious) sickness or pre-existing injury are allowed to observe class without participating.
- If a child withdraws from a class, proper notification is required. Please contact our office personnel regarding this matter.
- **Incllement Weather:** You will be notified by automated text, phone call or email by 3pm if class is going to be cancelled, otherwise assume we are still having class.
- **ONLINE POSTING of any Dancers Only video footage or professional photographs is strictly prohibited unless approved by the studio owner.** Furthermore, you are not allowed to use the Dancers Only name or logo on any pictures, advertisements, apparel, etc. without permission from the studio owner. Strictly Enforced.
- Dancers Only, LLC will be closed all **Major** Holiday's! This includes: Labor Day, Memorial Day, Thanksgiving, Christmas, New Year's, Mardi Gras, and Easter. Please stay informed through our monthly newsletter for exact calendar dates the studio will open and closed.
- Last, but not least, I require each child to have fun and get the most out of every dance class they take here at the studio!

TUITION AND FEES

DUE UPON REGISTRATION:

\$25 Registration Fee

\$10.00 added to registration fee for each additional child

Tuition is a yearly rate based on a 9-month dance season (September –May) broken up monthly for your financial convenience. The fees remain the same each month regardless of holidays or absences.

*****10% discount for any student/family who pays the year in full*****

NO REFUNDS IF YOU DECIDE TO DROP A CLASS AFTER PAYING IN FULL.

NO EXCEPTIONS.

**** TUITION SCALE ****

See chart located at the top of our Rates & Policies Page

Tuition is due on the 1st of each month.

A \$5.00 late fee will be assessed if tuition is not received by the 10th

A \$10.00 late fee will be assessed if not received by the 20th

Family Discount:

****5% discount will be applied to total tuition for 2nd Sibling enrolled**

****An Additional 5% discount will be applied to every sibling thereafter**

- We will not be mailing monthly bills. It is your responsibility to make tuition payments on time. You are encouraged to sign up for a Parent Portal so you will have access to your account and can view your statement at any time.
- We accept all forms of payment—Cash, Check, Money Order, Credit/Debit in person or through our online parent portal. You can also sign up for AutoPay.
- **Credit Cards**—Subject to service/processing fee based on total amount charged.
- **\$20 NSF Charge** on any returned check. Immediately following notification by the studio, payments must be resolved in the form of **cash**.
- Bring all Cash/Check/Money Order payment directly to office or mail to studio. Checks and money orders are made payable to **Dancers Only, LLC.** (Please include your child's name and what the check is for in the memo of the check)

COSTUMES

- All classes that participate in our annual year-end Revue will be required to purchase a costume for each routine they perform in the revue.
- All Pre-School I & Elective classes will perform 1 routine, all combo classes will perform 2 routines.
- Students will be measured during class for their costumes in **NOVEMBER**.
- **Costume Deposit:** \$30 per costume (*plus tax*)- Due **OCTOBER 1**
- **Costume Balance:** - Due no later than **DECEMBER 1** (See Fees Below)

COSTUME BALANCES:

Ages 2-5: \$35 Balance per costume (*plus tax*)

Ages 6-9: \$40 balance per costume (*plus tax*)

Ages 10+: \$45 balance per costume (*plus tax*)

- No refunds are issued on costumes once the order is placed. No matter the circumstance. The costume companies do not allow cancellations.
- Costumes and sizes will be determined by instructor. Costumes fall into size ranges, they are not customized to each student's body measurements. Any alterations needed, if any, will be the responsibility of the parent.
- Costumes are ordered at the beginning of December and should arrive no later than early March. **Your costumes will not be ordered unless all fees are paid!**
- We try to keep costs reasonable when selecting costumes; however we cannot control the costume distributors from raising their prices. We will uphold the fees set forth above (NOTE: *The older you are, the more material you need, therefore, the more expensive the costumes run*).

REVUE INFORMATION

- The annual Dance Revue is held each year in June. See Calendar for date.
- Participation in the **Revue is Mandatory** if a child plans to take class an entire Dance Season with us as well as to receive their year of achievement credit.
- Each family is required to pay a **Revue Fee**. This fee covers the expenses associated with producing a wonderful revue experience for you and your children. Production costs include the following: rental of the auditorium, music and sound personnel, scenery and lighting, all awards presented to the students & covers your initial set of tickets **Due in 2 installments: February 1 and April 1.** (If not paid in full by 2nd Installment date, late fees will apply)

Revue Fee: \$115.00 – one child (includes Recital T-Shirt)

\$210.00 – two children (includes Recital T-Shirt)

\$285.00 – three or more children (includes Recital T-Shirt)

- We also offer the option to factor your revue fee into your monthly tuition. Please let us know if you are interested in this option.
- Each student will be provided with a set number of Revue tickets and reserved seat savers based on our enrollment and size of the auditorium.
- Your Recital Themed Finale T-shirts are included in your Revue Fee. Parents will be allowed to purchase a Revue Shirt, if desired, through a separate order form obtained at our office.
- A professional videographer is hired to produce a recital DVD for us every year. Order forms will be given out 2 weeks prior to the revue. Video price will be included on the order form. These orders will be due no later than the day of our Auditorium Stage Rehearsal.

REVUE BOOK / PICTURES

- A professional photography is contracted out each year to take individual and group pictures for our annual Revue book. This takes place late March or early April each year. Info regarding picture dates, times, and price information will be given out in the ad program packet.

Ad Program:

- Each year our studio produces a (Year book style) Revue Book. Included in the Revue Book are photographs of the students as well as Business and Family congratulatory ads.
- Our studio hosts an ad sales contest along with this program. Families strive to sell as many ads as they can to family, friends and businesses within an 8-week time frame. Ads sold will appear in the back of the revue program.
- The student that sells the most ads each year, minimum of **\$3000** in ads, will be awarded the contest winner and will appear on the front cover of the revue book.
- All students that would like to receive a free picture slot in the revue book will be required to sell a minimum of \$150 worth of ads, or you can pay a flat rate for your picture to appear in the revue book.
- Detailed information regarding this contest will be given out in packet form in **January** (after the Christmas/New Year Holidays).

(Selling ads is not mandatory; however it is recommended if you would like to see your child's picture make it into the revue book. Remember, selling ads to others eliminates an out of pocket expense for you.)

DANCE CREDITS

1st Year Achievement Trophy

Presented at Awards Day

5th Year Achievement Medal

Presented on stage during award ceremony night of revue

10th & 15th Year Achievement Plaque

Presented on stage during award ceremony night of revue

11+ Years of Achievement Plaque

Presented at Awards Day

*All years not mentioned above will be awarded a year of achievement **Ribbon** during the last week of classes.*

TEACHER GRADUATE PROGRAM

Graduation Plaque

Presented on stage during award ceremony night of revue

Requirements:

- **High School Graduating Seniors Only:** who have completed 10 or more years of dance in the Core Subjects (Tap/Jazz/Ballet) are eligible for the Dancers Only Teacher Graduate Program.
- You must be a Teacher Assistant for at least 2 consecutive years at the studio leading up to your graduation, pass a dance terminology & demonstration exam, and choreograph 1 piece to be performed in the revue.
- If interested in earning this honor, please see the office for more information.

COMPETITION OPPORTUNITIES

Dancers Only Competition Company

DANCERS ONLY Studio & Instruction offers their students the opportunity to take their dance education to a higher level through our Competitive Company. In order to audition for the team, you must be 5+ years of age by the audition date.

Once you make the team, you must be enrolled in the proper Competition Preparatory Curriculum.

This schedule requires a full commitment on the student and parent's part. There will be mandatory rehearsal times as well as financial obligations associated with joining this team. **Auditioning does not guarantee you will make the team.** We do bring in a panel of judges from outside our studio and decisions are based on several factors including: age, experience, maturity, personality and ability to learn material quickly.

For more information please contact our office for an Interest Packet.

Please ask for an Information Packet if your child is interested

DRESS CODE

CLASS REQUIREMENTS:

- Hair Secured at all times.
- **Ballet Hair:** Proper Bun w/ Hair Pins! NO EXCEPTIONS!
- **No underwear under leotards** - *If worn, you will be told to remove for the next class.*
- You will not be eligible for Perfect Attendance if you do not come dressed properly each week.
- We recommend BLOCH brand shoes and CAPEZIO brand tights depending on the class.

<p><u>Pre-School Combo I & II:</u> <i>(Tap/Ballet)</i></p> <ul style="list-style-type: none"> • Solid Pink Leotard (skirts allowed but must be attached - No tutus) • Pink Footed Tights • Pink Ballet Shoes • Tan Tap Shoes (snap-on, buckle or elastic bound – no ribbons!!) • Hair secured 	<p><u>Ballet:</u></p> <ul style="list-style-type: none"> • Solid Black Leotards • Ballet Pink Footed Tights • Pink Ballet Shoes Level I & II (Leather split sole) Level III & IV (Canvas Split Sole) • Black ballet skirt optional • HAIR IN BUN ---- NO EXCEPTIONS
<p><u>Kinder I & II</u> <i>(Tap/Ballet)</i></p> <ul style="list-style-type: none"> • Black Leotards Only (No Tutus) • Light Suntan Footed tights • Tan Tap Shoes (Mary-Jane style) • Pink Ballet Shoes • Hair secure in bun/ponytail 	<p><u>Contemporary or Lyrical:</u></p> <ul style="list-style-type: none"> • Solid-colored Leotards/Crop Tops • Booty shorts or leggings acceptable • Tights Optional • Lyrical - Tan leather Half-soles • Contemporary - Barefoot
<p><u>Tap / Jazz Level 1-2:</u></p> <ul style="list-style-type: none"> • Black Leotards Only • Black Booty Shorts Accepted • Tan Footed tights • Tan Tap Shoes (Lace-Up style) • Tan split-sole slip-on jazz shoe (Bloch Neo-flex) 	<p><u>Tap / Jazz Level 3-4:</u></p> <ul style="list-style-type: none"> • Solid Colored Leotards/Sports Bra or Fitted Crop Top • Tan or Black tights • Booty Shorts or leggings acceptable • Tan tap shoes (Lace-Up style) • Tan split-sole slip-on jazz shoe (Bloch Neo-flex)
<p><u>Tumbling/Acro:</u></p> <ul style="list-style-type: none"> • Any leotard or biketard • Biker shorts acceptable over leotard • No stockings / Barefoot • Hair must be secure in low ponytail 	<p><u>Hip-Hop</u></p> <ul style="list-style-type: none"> • Freedom of Choice Dancewear • Athletic Shoes

Studio Calendar 2020 - 2021

Please mark your calendars for the above dates that the studio will be closed in observation of holidays and school vacations.

Labor Day :	Monday, September 7 (STUDIO CLOSED)
Classes Begin:	Monday, September 14
Costume Deposits Due:	October 1
Halloween Festivities Week:	October 26-31
Thanksgiving Holidays:	November 23-28 (STUDIO CLOSED)
Classes resume:	November 30
Costume Balances Due:	December 1 (On or Before)
Christmas Festivities Week:	December 14-19
Christmas/New Year Break:	December 21 - January 2 (STUDIO CLOSED)
Classes resume:	January 4
Revue Fee 1st Installment:	February 1 (On or Before)
Mardi Gras Holidays:	February 11-17 (STUDIO CLOSED)
Classes resume:	February 18
Revue Fee 2nd Installment:	April 1 (On or Before)
Easter Break:	April 2 - April 4 (STUDIO CLOSED)
Classes resume:	April 5
Dress Rehearsal Week:	May 22-27
Memorial Day:	May 31 (STUDIO CLOSED)
2020 Auditorium Rehearsal:	Thursday, June 4th
2021 Revues:	Thursday, June 10th - Show 1 Friday, June 11th - Show 2

You will be notified for any events that are not listed on this calendar!



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Studio & Instruction